



FCIS International Summer Camp Registration Agreement

This Registration Agreement (“Agreement”) sets out the terms and conditions governing participation in the **2026 FCIS International English Summer Camp** (“Summer Camp”).

I. Programme Overview

1. Programme Title

2026 FCIS International English Summer Camp (the “Summer Camp”).

2. Organising Parties

The Summer Camp is co-organised by **Forest City International School (“FCIS”)** and **Stafford House Study Holidays (“SHSH”)**, United Kingdom.

3. Venue

Forest City International School Campus
Address: Plot 62, Jalan Forest City 9,
Forest City 81550, Gelang Patah, Johor, Malaysia.

4. Target Participants

Students aged **11 to 18 years old**.

5. Programme Schedule

The Summer Camp comprises **four (4) sessions**, each lasting **two (2) weeks**:

Session 1: 28 June – 12 July 2026

Session 2: 05 July – 19 July 2026

Session 3: 12 July – 26 July 2026

Session 4: 19 July – 02 August 2026

The Organizer reserves the right to adjust participant numbers per session or to merge sessions subject to actual enrolment.

II. Fees and Payment Terms

1. Fee Structure

Early Bird Rate (registration completed on or before 31 March 2026): **MYR 8,800** per session

Regular Rate (registration from 1 April 2026 onwards): MYR 9,600 per session

1.1 Fees Include

Tuition, accommodation, meals, activities, and learning materials.

1.2 Fees Exclude

International airfare, local transportation or airport transfers, visa fees, personal expenses, travel insurance, and any other costs not expressly stated above.



2. Payment Method

The Guardian shall remit **full payment** to the Organizer's designated bank account (details provided separately) within **five (5) business days** from the date of registration.

Failure to make payment within the stipulated timeframe shall be deemed a forfeiture of the registration, and the Organizer reserves the right to reallocate the place to another applicant.

All bank charges, transfer fees, or cross-border transaction fees shall be borne solely by the Guardian. Payment shall be deemed confirmed based on the net amount received by the Organizer.

3. Invoices and Receipts

An official invoice and registration confirmation shall be issued via email within **five (5) business days** upon receipt of full payment.

III. Cancellation and Refund Policy

1. Guardian-Initiated Cancellation

Cancellation on or before **30 April 2026: 90% refund**

Cancellation on or before **31 May 2026: 50% refund**

Cancellation after **31 May 2026: No refund**

In cases of cancellation due to serious medical conditions, supported by a certified medical letter issued by a registered physician, the Organizer may, at its sole discretion, grant a partial refund after deducting unrecoverable costs.

2. Organizer-Initiated Cancellation

In the event that the Summer Camp is cancelled, terminated, or disrupted due to **force majeure events** (including but not limited to natural disasters, war, epidemics, government directives, public health emergencies, or civil unrest), the Organizer shall refund the tuition fees for the uncompleted portion of the programme in accordance with its proposed refund plan.

The Organizer reserves the right to deduct costs already incurred, including venue bookings, staffing, and materials.

3. Mid-Camp Withdrawal

No refund shall be granted if the Student voluntarily withdraws from the programme after commencement for personal reasons.

IV. Guardian's Responsibilities and Obligations

1. Accuracy and Disclosure of Information

The Guardian shall fully disclose and furnish all required information, including but not limited to personal details, medical information, emergency contacts, insurance, and visa details.



The Guardian warrants that:

- (a) All medical history, allergies, chronic conditions, psychological conditions, behavioural issues, and physical limitations have been fully disclosed;
- (b) Full details of prescribed medication, including dosage and administration, have been provided;
- (c) Any change in medical condition shall be immediately reported in writing.

Failure to disclose or inaccurate disclosure shall release the Organizer from all liability arising from such undisclosed conditions.

2. Code of Conduct

The Student shall:

- Comply with all camp rules and regulations;
- Show respect to staff and fellow participants;
- Attend all scheduled lessons and activities punctually;
- Refrain from possessing prohibited items or engaging in conduct that violates Malaysian laws or school regulations.

Any loss, damage, or liability arising from the Student's misconduct shall be the sole responsibility of the Guardian.

3. Emergency Medical Authorization

The Guardian authorizes FCIS to arrange necessary medical treatment in the event of an emergency. All medical and related expenses shall be borne by the Guardian.

4. Insurance Requirement

The Student must obtain valid international travel and medical insurance covering the full duration of the Summer Camp and submit proof of coverage prior to commencement.

5. Student Safety

The Organizer shall be responsible for the Student's safety during scheduled Summer Camp activities and authorized supervision periods. The Guardian acknowledges that the Organizer shall not be liable for incidents occurring outside official activities, unsupervised periods, unauthorized departures, or wilful breaches of camp rules.

V. Organizer's Responsibilities and Obligations

1. Safety and Supervision

Provide a secure campus environment with **24-hour supervision**.

2. Academic Standards

Ensure that the programme curriculum meets standards set by the Malaysian Ministry of Education. Provide reasonable updates on the Student's attendance and academic progress.



VI. Privacy Policy

1. Data Protection

FCIS shall process all personal data in accordance with the **Malaysian Personal Data Protection Act 2010 (PDPA)**.

2. Use of Data

Personal data shall be used solely for Summer Camp administration and emergency purposes, unless otherwise required by law.

VII. Intellectual Property Rights

All intellectual property rights, including but not limited to literary works, copyrights, designs, or materials created or acquired by the Student during the Summer Camp shall vest in FCIS. The Student and/or Guardian shall not disclose or reproduce such materials without prior written consent.

VIII. Dispute Resolution

1. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of ****Malaysia****.

2. Jurisdiction

Any dispute arising from or in connection with this Agreement shall first be resolved through mutual discussion. Failing which, the courts of Malaysia shall have exclusive jurisdiction.